**Title: NextGen Programming/Production Arts Director
Department:** NextGen **Reporting Structure:** NextGen Pastor
**Positions supervised:** NextGen Programing/Production Staff (future full time, part time, contract, or volunteer)
**FLSA Status:** Exempt, Full Time

**Summary of Position**

The NextGen Programming/Production Arts Director is responsible for all program elements including large group curriculum, music, sets, audio/visual resources for NextGen weekend services as well as special events/programs. The Programming/Production Arts Director reports to the NextGen Pastor.

**Essential Functions**

* Creative management and pastoral leadership of all NextGen Programing/Production Arts staff – future full time, part time, contract, volunteer.
* Champions the vision, goals and direction of NextGen set forth by the NextGen Pastor
* Works with NextGen Pastor and NextGen Management team to determine, create and maintain desired experiences for kids and students when at Gateway or at special events (camps/retreats).
* Represents NextGen ministry to Gateway’s Creative Arts team to collaborate with resources and talent that benefit both ministry areas.
* Takes creative lead for various age group production meetings (Preschool, Elementary, Middle School & High School).
* Collaborates and partners with campus staff to train/equip volunteers and leaders who serve in programming and production roles.
* Leads volunteer teams that prepare and shape large group curriculum for various age groups.
* Provides coaching and development for speakers/communicators in various age groups.
* Oversees vision, implementation and weekly execution of programing/production technology (Lights, Presentation Software, Projectors, and all other AV equipment).
* Owns the look and feel of all large group environments.
* Attends occasional NextGen Management team meetings, NextGen meetings and other required Gateway staff meetings.

**Other Functions**

* Provides or secures training for programing/production technology tools and resources.
* Brings innovative and creative NextGen experiences by learning from others in similar roles locally and throughout the country through conferences, resources and networking.
* Actively recruits programing/production volunteers to serve NextGen as well as helps assimilate new programing/production volunteers into campus specific roles.
* Supports the NextGen Pastor and NextGen Management team where needed.

**Desired Qualifications/Skills**

* Highly creative; must be able to mix experience knowledge with creative vision and apply it through others
* Is a strong team-player and can bring people together - no lone rangers allowed
* Strong arts background for the stage including all age groups and can coach actors/performers to improve in their stage roles
* Writing/Producing/Directing/Leadership/Management
* Strong decision making skills based on values and good horse sense!
* Education: College Degree preferred
* Minimum 3 years experience in related arts field
* Minimum 5 years experience leading and training employees and/or volunteers

**Working Conditions**

* Must be able to lift heavy equipment due to staging situation and portable church conditions