

WHAT I DO TODAY CHECKLIST: WEDNESDAY

- Small group prep
 - Prepare for pre-service huddle time
 - Assemble Small Group bins
 - Review weekend details for small groups
 - Send Small Group Leaders final email to prep for weekend
 - Prepare content for following week's small group
- Assemble notebooks, check-in rosters and coach/leader clipboards
- Large group prep
 - Review weekend script
 - Assemble props and Large Group resources
 - Send Large Group volunteers final email to prep for weekend
 - Prepare content for following week's large group
- Make sure all communication is on website and church app