

# **DIRECT REPORT MEETING CHECKLIST (MY STAFF)**

## **SUCSESSES/GROWTH AREAS**

- What are some recent wins/stories?
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- What are some current growth opportunities?
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## **TOPICS**

- Volunteers
- Environments
- Staffing
- Attendance/Metrics
- Programming
- Events
- Budget
- Calendar
- Goals

## **COACHING/LEADERSHIP DEVELOPMENT**

- What are you learning?
- What ideas are you processing?

## **PERSONAL CHECK-IN**

- Marriage/Relationships
- Family/Kids
- Sabbath/Rest
- Service/Spiritual Growth