

# **VOLUNTEER INTERVIEW CHECKLIST**

## **RESEARCH**

- ☐ Read over application, document follow up questions
- ☐ Verify/Follow-up with questionable references
- ☐ Verify background check with questionable activity
- ☐ Social media search - check previous 6 months of instagram, twitter or facebook

## **KEY QUESTIONS**

- ☐ What's the five minute version of your story? What brought you to our church and your interest in serving?
  - ☐ How long have you been coming to this church?
  - ☐ How long have you been regularly attending?
  - ☐ Do you call this your home church?
- ☐ (If not answered above) Have you made a decision to begin a relationship with God through Christ? When and how did that happen?
- ☐ Describe briefly what your relationship with God looks like now. What spiritual practices are part of your life?
- ☐ Where are you currently connected? What groups have you been a part of? Where else have you served?
- ☐ Why this age group? What about this age appeals to you?
- ☐ Why this role? What about this role appeals to you?
- ☐ Do you feel comfortable leading a child to a relationship with Jesus? What would you say?

## **FOLLOW-UP QUESTIONS**

- ☐ Do you understand the expectations of this role?
- ☐ Where else are you committed or volunteering? What is your schedule like? What are your boundaries to protect your time?
- ☐ Do you have any questions about the ministry/role?

## **PROCESSING**

- ☐ Transfer notes/comments/questions or concerns to volunteer interview form.
- ☐ Make recommendation for next steps
  - ☐ YES - No problems
  - ☐ YES - With Reservations
  - ☐ YES - Only in specific roles
  - ☐ NO - Not without further conversation
  - ☐ NO - Not a good fit
- ☐ Transition volunteer candidate to next step in process